



**Minutes of the Board Meeting  
October 17, 2022**

**Present:** Tony Farago, Pat Lam, Mike Hollingworth, Jamie Leppard, Helen Tyson, Jodi Parker, Ingrid Meza-MacDonald.

**Regrets:** Jennifer Emery, Kapil Uppal

**Guests:** Greg Clarke

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**1. Approval of the Agenda**

- a. Motion to accept the agenda.

Motion by Pat Lam seconded by Mike Hollingworth and Jamie Leppard

Carried.

**2. Minutes of the Last Meeting**

- a. Motion to accept the minutes of September 19, as presented.

Minutes for the September meeting were not available and will be presented for approval along with the October minutes at the November meeting.

**3. Motions**

- a. None.

**4. Business Arising**

- a. Helen gave an overview of the portfolios of the two new board members:  
Ingrid will oversee Stakeholders  
Kapil will oversee Communications

Both will be using their NMHA email addresses.

## **5. Area Reports**

### **a. President – Helen Tyson-**

- i. Helen gave an update our office administrator position.

### **b. District Chair – Greg Clarke –**

- i. Minor Council

- 1. Debbie Rambeau, HEO Executive Director, is on vacation so we had no report.

- ii. AAA

Kim Greer from the HEO Board gave an overview of the HEO Board's progress in their project to restructure AAA. There will be a meeting next Wednesday with the District Chairs only (excluding the U18 AAA and legacy AAA Associations) for a more detailed discussion.

- iii. Allison Burnett presented her mandated with the HEO Standards Committee

There was also a brief discussion on the Diversity Committee looking at assembling data. It is ironic that while the Hockey Canada online registration system captures ethnicity data, well over half of the Associations in the Branch are using Goalline or some other mechanism to do registration and so no data is collected. As a former Statistics Canada employee, my experience in drawing conclusions based on limited data is fraught with bad outcomes. With any project such as this, it's better to start at the beginning and have all registration done through the HCR but that is a decision that has not been made.

- iv. There will be slight changes to the Code of Discipline based on new minimums mandated by Hockey Canada. (e.g., MP 40.12 Spitting is now a 5-game suspension)
- v. A financial reconciliation of the competitive program is required by December 1 to calculate the competitive surcharge.

### **c. VP Competitive – Jamie Leppard –**

- i. 22 teams have started league play, with a few recent tournament wins already.
- ii. Mid-year coaching evaluations will be done this season.
- iii. Manager meeting took place.

- iv. Concerns about extra ice not being used. We should plan for a reduction of ice allocation for new teams for 2023-2024 season

**d. VP House – Jodi Parker –**

- i. House season well underway. Confirmed that extra game sheets can be purchase for \$0.30 each.
- ii. Dave Vesey in U7 has offered U9C skaters and any aspiring U9 goalies can come to U7 practices for extra help. The group agreed this was a good idea and will share with U9 house coaches.
- iii. Team fee maximum was discussed with the HL advisory committee and will remain at \$350 for this season with a view to increase to \$375 or \$400 for next season. Teams are finding the cost of tournaments have increased substantially the past couple of years.
- iv. U21 is going well and has expanded to five teams in the league.
- v. Burnt ice estimate for this season will be high given the refusal of the City to be flexible on our ice contracts given the lower-than-expected enrolment - especially at the U11 and U15 levels, and the reduction in competitive teams. This has been exacerbated by the re-allocation in late summer due to rink closures, resulting in us receiving an inordinate amount of weekend ice that we cannot use. Emma has been working over and above trying to sell the ice to other organizations - ringette, NGHA, other competitive teams. This has helped, but we will still take a huge hit.

**e. VP Operations – Pat Lam –**

- i. Pat gave an overview of what is needed for the goalie rental program and suggested that upgrades are needed in several sizes. Pat will work with Lorne to itemize what is needed and present at the next meeting.
- ii. Pat has been dealing with some administrative issues related to Team Snap but it seems to be working well.
- iii. Pat is looking for efficiencies on the website, improving and streamlining content such as the competitive and house manager manual.
- iv. Mary Lou has been helping Shawn with the scheduling system.
- v. Tami has done a great job of jerseys despite several challenges. The quality of the jerseys seems to be poor in many cases.

- vi. Pat will develop a proposal for competitive teams to purchase their own jerseys each year.
- vii. Sturdier shelving is required for the storage room.

**f. VP Finance – Tony Farago –**

- i. Tony is creating a financial process & documentation (including forms) for expenditures:
  - Items over \$1,000 will require a PO from Warren
  - Items not budgeted for will have to be submitted for board approval and limits will be discussed.
  - An attestation can be filled out for missing receipts and submitted for approval. and signing authorities have been updated
- ii. Any payment for services will be paid directly to the individual providing the service.
- iii. Jamie will discuss firming up competitive expenditure policies with Tony.
- iv. Tony will plan for any possible budget surplus and will update on the budget, including burnt ice for next meeting.
- v. The new credit card POS system is now in the office and should be up and running.

**g. Director At Large – Jennifer Emery –**

- i. Emery noted that the \concussion protocols – return to play are to be updated on the NMHA website to reflect the HEO policies.
- ii. J. Emery will address at the Managers meeting the importance of Health and Safety items, PRC for volunteers, helmets being done up etc.
- iii. Pat Lam has updated PRC letter to include details about the role and required function.
- iv. Tony Farago noted that an emergency action plan is required for sort outs.

**h. Director At Large – (Communications Vacant) –**

- i. No report.

**i. Director At Large – Mike Hollingworth –**

- i. Some Goalie coaches received a coaching session at SHIFT.

- ii. All goalie parents have been emailed and advised about the goalie development options at SHIFT.
  - iii. A SHIFT discount code has been offered for all NMHA members and will be emailed.
  - iv. Tony Iob (coach mentor) had on-ice sessions - U9 and U11 were not well-attended. It is thought that this could be a timing issue with the start of the season being overwhelming for new coaches. We will investigate a poll as to why people may not have participated.
  - v. Tony's information is up on the website.
  - vi. Clinics are planned and sold out - Coach 1 is Oct. 29 and Coach 2 is Oct. 30. Mike will plan for refreshments, using the fees after covering costs of the clinics.
  - vii. U13 and U15 Select Program is underway. Coach interviews this week. 34 players to evaluate at the U15 level, and 29 at the U13 level.
- j. **Director At Large –Ingrid Meza-MacDonald –**
- i. Ingrid is planning team photos and will be reaching out to the Nepean Sportsplex
  - ii. Ingrid will reach out to the group to plan this year's VAN
- k. **Referee in Chief (RIC) – Jeff Deavy –**
- i. No report.

**6. Next Meeting Date:** November 21, 2022, at 7:00 pm

**7. Motion to adjourn** Motion to adjourn by Mike Hollingworth and seconded by Tony Fargo.

Carried.