



**Board Meeting**  
Minutes  
September 18, 2017

**Present:** Greg Clarke, Wendy Tyman, Craig Shouldice, Jodi Parker, Brenda Neumann

**Guests:** Nico Bidin, Chris Woodcock, Shawn Blank

**Regrets:** Helen Crawford

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**1. Approval of the Agenda**

- a. Motion to Approve the Agenda by Brenda Neumann and seconded by Craig Shouldice

Carried

**2. Minutes of the Last Meeting**

- a. Motion to accept the Minutes of August 22, 2017 by Brenda Neumann seconded by Steve Brush

Carried.

**3. Business Arising**

- a. NMHA Logo/Copyright – Craig informed that the new logo contest closes October 15. There have been no submissions yet.
- b. Referee – Assignor fee – Craig has not yet met with Jay. Deferred till next meeting.
- c. Chris Woodcock presented the updated policies for Police Record Checks as defined in the Hockey Canada registry and mandated by HEO. He will be migrating and existing PRC recorded in the database under the old methodology to the new requirements.

**4. Motions**

- a. Steve Brush tabled a motion to provide an honorarium to a volunteer to offset their expenses during the competitive tryout process.

This resulted in a broader discussion of the status of all volunteers in the NMHA and whether honoraria should apply. We have many hard-working volunteers and any policy should apply to all.

Steve agreed to develop a job description for this position for discussion at the next meeting.

## 5. Reports

### a. President

Since the appeal verdict has been returned, HEO has passed a motion amending their bylaw stating that everything not explicitly identified in HEO Minor's bylaw becomes the exclusive authority of HEO. The announcement of the Bylaw change there have been no announcement from HEO on what exactly their intentions might be.

Hearing for the Human Rights complaint scheduled for October 22.

Janet Shouldice had requested that we begin refunding credit cards to streamline our operations. Under our current financial policies, we require 2 signatures to authorize any expenditure and a mechanism would have to be developed to met this requirement. Further, reimbursement to credit cards is only available to those members who register on line or through Quick Enrollment's remote terminal service. Those who use the credit card machine at the office cannot be reimbursed electronically.

Wendy will speak to the bank regarding any options they may offer us for e-transfer payments.

### b. Vice-President Competitive Report

Tryouts are almost finished with just Minor and Major Midget B remaining. Where we can host a Major Midget B team is in question due to a potential lack of players.

Steve noted that he has a family situation and should there be any issues regarding the competitive program to please copy Arlene Cameron on any correspondence.

### c. Vice President (House)

Shawn Blank provided the report for the House program.

The sort out application that was implemented this season had a had a few minor implementation issues but the overall results have been positive. It does save an enormous amount of time in having House Directors manually entering data.

The developer is also looking to enlist students at Algonquin College to help implement addition enhancements into the software.

The House Managers meeting is being planned and a date will be announced shortly.

The contract for the House Coach Mentor needs to be renewed. Brenda Neumann will discuss with Helen.

House directors have been trained with the ice scheduling system and training us underway for the Convenors.

d. Vice President (Finance)

There is about \$1.5 million in the account as little expenses have gone through.

The audit is still ongoing. Waiting for stuff from our accountant so that they can continue. Warren will be providing them the information this week.

We have changed insurance companies to Intact and Lloyd for property and liability respectively. We will be seeing some savings of about \$2k. Wendy recommended a complete review of our insurance requirements before renewal next year.

e. Vice President (Operations)

To reduce the surplus stock of mittens, all House teams - peewee and younger - will receive mittens when they pick their jerseys.

The schedule for House jersey pickup has been set and distributed to House Directors.

Coach clinics have been finalized and are posted on the HEO website.

f. Member at Large (Jodi Parker)

Jodi has been dealing with the sponsor tags and ordering new ones as required.

Jodi has received an offer from Swiss Chalet (Barrhaven) to sponsor teams and offer a promotional kit to all teams.

Information has just arrived from HEO regarding the Dodge Caravan program. Jodi will follow up with the House program.

g. Member at Large – (Craig Shouldice)

Microsoft has approved software donation, but we need to pick a domain name. Chris Randall reserved nepeanminorhockey.ca, but we can use anything. The advantage of two domain names is that we can move in parallel. Then the two domains can be pointed at the same host. We need to meet with Chris to work out details.

h. Referee-in-Chief (Nico Bidin)

Training is underway with the new officials with the first clinic being held September 16.

**6. Adjournment**

Motion to Adjourn by Craig Shouldice seconded by Brenda Newman

Carried.

Next meeting October 16<sup>th</sup>, 2017 7:00 p.m.

Note. Meeting with the Advisory Committee will be s Nov 17<sup>th</sup>. West Variety Room.