

**NEPEAN MINOR HOCKEY ASSOCIATION**



**MINUTES OF MEETING COVER SHEET**

**MEETING OF Nepean Minor Hockey Association Board of Directors**

Meeting – September 23, 2014 in the Hockey Office, Walter Baker Sports Centre

**THOSE IN ATTENDANCE WERE:**

**Executive Directors:**

**PRESIDENT: GREG CLARKE**  
**DISTRICT CHAIR: CRAIG SHOULDICE**  
**VICE PRESIDENT: STEVE BRUSH**  
**SECRETARY: GAIL WISTAFF**  
**REGISTRAR: JANET SHOULDICE**  
**TREASURER: BRENT CAVES**

**ARLENE CAMERON KAREN RUSSELL(regrets) NICOLE KINGSBURY(regrets)**  
**VALERIE PAUL TERRY MARTIN(regrets) PATRICIA STEELE CAMERON WATTS**  
**VICKI SENS(regrets) BRENDA NEUMAN BETH EVANS CLAUDE PROVOST**  
**MARILYN HARGREAVES JAN FAQUET HELEN CRAWFORD JODI PARKER**  
**PAUL WILLIAMS(regrets) KEITH ELLARD SHANNON CASTELLARIN SHAIL**  
**PALIWAL (regrets) CHRIS WOODCOCK(regrets) HART WOLFE(regrets)**

**1. MINUTES: Claude Provost approved and Dawn Demers seconded the adoption of the minutes for August 18, 2014**

## **2. PRESIDENT – GREG CLARKE**

### Heo's On-Ice Helpers

Each year more and more young people are interested in volunteering with our amateur hockey programs. Most are adolescents who want to collect high school volunteer hours. Others are young adults looking to take on different roles in hockey.

This has left associations and leagues asking themselves important questions. How old should these new, young volunteers be? What equipment must they wear? What training do they require? Etc.

Team officials must use sound judgment when selecting a young person as an on-ice helper. Specifically, these decisions must be made from developmental and support perspectives. These new “helpers” need to learn to provide assistance to other team officials. It is not an opportunity for older players to get extra ice time.

To provide guidance while ensuring safe opportunities for our young “helpers”, please apply the following:

1. An individual who volunteers in an association must be:

- A Hockey Canada registered player of a minor hockey association or junior hockey league, or
- A Hockey Canada on-ice official under age 20.

This ensures that insurance coverage has been secured

2. He/she may only be a demonstrator/helper and is not to provide instruction. He/she may not participate in any activities with the players such as scrimmages or drills.

3. The individual must be at minimum one age division higher than the team they are volunteering with. (e.g. A Bantam-aged player may help at the Peewee level). He/she is not permitted to volunteer as an on-ice helper with a team at the same or higher age division.

4. The individual must wear, at a minimum, a CSA certified helmet and facial protection (as required by their level of hockey), a BNQ certified neck guard (as required by their level of hockey) as well as hockey gloves and skates. Although this is the Branch's minimum requirement, the home association/league may mandate full equipment.

5. An individual who is not a registered team official and who is 16 years of age or older **MUST** complete the Respect in Sport on-line e-learning program.

6. “On-Ice Helper” is neither a qualification nor a designation to be used in the Initiation Program or higher levels. Rather, it is limited to those under age 20 who wish to give something back to the game, perhaps become involved in coaching or obtain high school volunteer credit hours

### **Hockey Eastern Ontario – Coach Certification Requirements**

| STREAM                          | DIVISION/LEVEL  | REQUIRED CERTIFICATION   | CLINIC DESCRIPTION  | AGE GROUP LTPD STAGE   |
|---------------------------------|---|--|---|--|
| <i>Community Sport</i>          | Initiation Program  | <p><b>Coach 1 – Intro Coach + Respect in Sport</b></p> <p><b>For All On-Ice Staff</b></p>  | <p>Coach 1 – Intro Coach is a one-day in-class course (Includes 2 hrs. on-ice)</p> <p>Respect in Sport is a 4 hr. online course</p>   | <p>5-6 yrs. old</p> <p><b>LTPD:</b><br/>Discovery<br/>Fundamentals 1 &amp;2</p>  |
| <i>Community Sport</i>          | <p>Novice, Atom, Pee Wee, Bantam, Midget , Juvenile House League</p> <p>Novice &amp; Atom Competitive</p> | <p><b>Coach 2 - Coach Level + Respect in Sport</b></p> <p><b>For ALL Head coaches. Assistant Coaches – Part 1 Respect in Sport (Commencing the 2014/15 Season)</b></p> <p><b>The following is Highly Recommended but not Mandatory for all Assistant coaches:</b></p> <p>For 2014-15 Minimum Parts 1 and 2<br/>For 2015-16: all 3 parts</p>  | <p><b>Coach Level has 3 parts:</b></p> <p><b>Part 1</b> – Respect in Sport<br/><b>Part 2</b> – Online e-learning (HU – On-Line Coach Level 1/2: approx 6 hrs)<br/><b>Part 3</b> – One-day in-class clinic (includes 2 hrs. on-ice)</p>  | <p>7-8 years old: Novice<br/>9-10 years old: Atom<br/>11-17 years old: Pee Wee, Bantam, Midget</p> <p><b>LTPD:</b><br/>Learn to play<br/>Learn to train</p>                                  |
| <i>Competition Introduction</i> | <p>Pee Wee, Bantam, Midget rep./comp. B, A, AA</p> <p>Junior B &amp; C</p>                                | <p><b>Development 1 + Respect in Sport</b></p> <p><b>For ALL Head coaches. (Commencing the 2014/15 Season)</b></p> <p><b>ALL Assistant coaches:</b><br/>For 2014-15: Must have Coach 2 - Coach level.</p> <p><b>The following is Highly Recommended but not Mandatory for all Assistant coaches:</b></p> <p>For 2015-16: At least one assistant coach must have Development 1</p>  | <p><b>Development 1 has 3 parts:</b></p> <p><b>Part 1</b> – Respect in Sport<br/><b>Part 2</b> – Two-day in-class clinic (includes 4 hrs. on-ice) with post-clinic assignment<br/><b>Part 3</b> – Complete online “Make Ethical Decisions – Competitive Sport”</p>                              | <p>11-17 years old: Pee Wee, Bantam, Midget (Compete for Branch championship)<br/>16-21 years old: Junior B &amp; C</p> <p><b>LTPD:</b><br/>Learn to train<br/>Train to train</p>            |
| <b>Competition Development</b>  | <p>Pee Wee, Bantam, Midget AAA</p> <p>Junior A</p>  | <p><b>High Performance 1 + Respect in Sport</b></p> <p><b>For ALL Head coaches. (Commencing the 2014/15 Season)</b></p> <p>(Note: AAA Coaches must be certified by the beginning of the 2015/16 season. Jr. A head coaches have until 2016-17 to obtain full certification at HP 1)</p> <p><b>AAA Assistant coaches will require Development 1 for the 2014-15 season and Jr. A for the 2015/16 season.</b></p> <p><b>The following is Highly Recommended but not Mandatory for all Assistant coaches:</b></p> | <p><b>HP 1 is approx 36 hrs long.</b> It is usually offered in a single 4-5 day format or over two weekends.</p> <p>It includes an extensive take-home assignment and field evaluation assessed by qualified Hockey Canada evaluators</p> <p>Must Complete Making Ethical Decisions Module.</p> | <p>13-20 years old: Pee Wee AAA, Bantam AAA, Midget AAA, Jr. A (Compete for Prov. or National championship)</p> <p><b>LTPD:</b><br/>Train to train<br/>Train to compete<br/>Train to win</p> |

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|--|--|---|--|--|
|  |  | At least one Assistant Coach should have High Performance 1 Trained Status. |  |  |
|--|--|---|--|--|

A motion to increase Ice cost for the 2014 – 2015 season to \$ 180.00 was moved by Arlene Cameron and seconded by Steve Brush moved

A motion to increase extra team official insurance to \$ 50.00 was moved by Janet Shouldice and seconded by Dawn Demers.

Greg removed Paul Robert from the director list.

Claude Provost is the NMHA representative for the AAA board.

Greg has done 6 AAA, 3 AA and 12 B transfers.

Greg will be forming a committee to organize an event for the NMHA 50<sup>th</sup> anniversary

Volunteer Appreciation Night is January 31st

Novice B competitive is in its 2<sup>nd</sup> year pilot project

67s tickets will be bought for \$8 and then can sell for \$10

A motion to amend policy for full equipment for on ice helpers to 14 and under was moved by Craig Shouldice and seconded by Dawn Demers

**3. SUSPENSIONS – Dawn Demers**

**4. VICE-PRESIDENT/ COMPETITIVE CHAIR – STEVE BRUSH** Steve thanked all the competitive directors for their work during tryouts, which are now complete.

**5. SECRETARY- GAIL WISTAFF-NIL**

**6. REGISTRAR – JANET SHOULDICE** Registration is going well. Peewee and Midget have waiting lists.

**7. TREASURER – BRENT CAVES** Brent has formed an audit committee with Dawn Demers, Valerie Paul and Jan Fequet

**8. HOUSE LEAGUE CHAIR – BRENDA NEUMAN** Sort outs except for midget are done.

**9. REFEREES IN CHIEF – CAMERON WATTS - NIL**

**10. RISK AND SAFETY- CHRIS WOODCOCK** PRC day is this Saturday at Walter Baker in front of the hockey office

**11. INITIATION CHAIR – KAREN RUSSELL** Richard Sennott is the IP director from the ODMHA

**12 . TOURNAMENTS – JAN FEQUET** Tournaments have been posted. If there is enough interest, peewee B will be added to the Bell Cup.

**13. SPONSORS AND COMMUNICATIONS-** Marilyn Hargreaves Hyperline tags have all been removed by Marilyn and new tags are in the jersey bags. Myers is donating \$ 5,000.00 half of which is to help out the under privileged.

**14. SWEATERS –Beth Evans** Competitive jerseys have been give out. House league starts tomorrow. Socks will be given out with the jerseys.

**15. Volunteers – VALERIE PAUL- NIL**

**16. TECHNICAL DIRECTOR – KEITH ELLARD** There was a power failure at the sportsplex for one of the coach clinics.

**17. MANAGER LIASSON – JODI PARKER** Managers meeting is October 4 at noon in the cafeteria. All coaches, assistant

coaches, trainers and managers are encouraged to attend.

**18. COMPETITIVE MANAGER LIASSON – DAWN DEMERS**

**19. NEXT MEETING** – The meeting was moved for adjournment by Craig Shouldice and seconded by Claude Provost  
Next meeting the is November 17 2014